

Moscow, August 30, 2016

## CEO Fraud / Fake President Fraud / Business E-mail Compromise

Dear Business Partners,

“Fake President Fraud”, “CEO Fraud” or “Business E-mail Compromise” is a social engineering attack in which a criminal tries to convince a member of the financial department of a company to send out a payment to the attacker’s bank account. The attack can be divided into three steps:

- Establish Contact: Criminal impersonates a CEO, CFO or any other superior who has enough authority to arrange urgent payments. The attacker may use email accounts designed to approximate genuine corporate email accounts such as “michaelmiller@company.com” (often with extra vowels or other small misspellings)
- Request Payment Transaction: The attacker often uses email to contact his target. To succeed in this step, the criminal uses different elements to convince the target to be compliant to his request and send out the payment. In order to avoid that a target verifies the authenticity and validity of an order, attackers often label the request as “STRICTLY CONFIDENTIAL” or insert statements like “this project is still secret”. The attacker creates a false sense of urgency in order to get the target to make a rushed judgment or a rash decision
- Transfer Money: If the attacker manages to convince the targeted employee to send out the payment, the money gets transferred to the bank account of the criminal

### How to protect yourself?

Different organizational and technical steps can be performed to mitigate the risk of an incident:

- Email communication only should not be sufficient when authorizing large payments
- Develop and communicate guidelines and processes of how payment transactions need to be handled
- Employees should be aware of this kind of attacks
- Publish only necessary personal and financial information in social media and company websites
- Use a two-step (four-eyes) verification process when sending out large amounts of money to bank accounts
- Do not use personal email address for business purpose
- Always use email signatures / encryption when sending mails with confidential and / or sensitive content
- To avoid an e-mail from being hacked and used to perform a “CEO Fraud”, a strong authentication method should be used in addition to a strong password policy

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## What does SCHNEIDER GROUP do for its clients?

Many of our customers entrust their bank transactions / treasury function to SCHNEIDER GROUP. According to the four-eye principle two employees of SCHNEIDER GROUP are involved in the payment authorization process. Based on the headquarters decision, our Partner or Director can be assigned with the 1<sup>st</sup> signature right and can be included in the bank signature card. The 2<sup>nd</sup> level of the bank signature right is usually assigned to the senior accountant responsible for the project and the supervising Head of Accounting Group. Alternatively, the financial verification role is performed by an employee of the Internal Controls Department. All authorizations in the online banking system are done by both our employees only after getting approval from an appointed client's representative.

A Process Management Guide is implemented for each accounting project:

Responsible	Process steps
	The list of invoices sent for approval to authorized person
Client	Approval of payments provided by authorized person via email
	Currency control documentation and payments orders are prepared and uploaded to the online-banking system; email sent to the authorized person to release payments
Client	Authorized person signed payments and currency control documentation
	Bank statement upload and processing into accounting database, check of unreleased payments, informing the authorized person

We hope you find our newsletter useful. Should you have any questions or require our assistance with respect to the above, please contact our experts:

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